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## AMS Foray Host Orientation Checklist

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This checklist helps beginner Foray Hosts provide a group introduction to foray participants. Preferably a Foray Host is assisted by a Foray Leader (designated by the AMS) during the foray. After welcoming and signing in participants, at the start time of the foray ...

- Ask for everyone's attention
- Provide a group welcome:
  - ✓ Introduce yourself as Foray Host
  - ✓ Introduce present fungi-knowledgeable attendees and possibly AMS Board Members that you know of; have these people identify themselves
  - ✓ Encourage participants to approach knowledgeable attendees with questions and for assistance on mushroom collection
  - ✓ Provide introduction:
    - The AMS was founded over 30 years ago by people passionate about anything fungi, the most popular being mushrooms
    - The society is run by volunteer board members, AMS members, and public supporters
    - Forays are a safe, respectful, and educational experience for the community
    - Today's plan:
      - We will foray the woods for \_\_\_ amount of time
      - We collect samples of various mushrooms
      - We can display the mushrooms we find for viewing, and Foray Leader/other members can help identify and answer questions
      - Please return to this location by \_\_\_ time; it is helpful if you use GPS and set an alarm on your phone/watch
      - If you need to leave early, please make sure to sign-out, and/or let the foray host know of your early departure; for your safety, we will look for you if you don't sign out
      - The sign-out sheet is located here (indicate accessible location)
      - Some things to note about this location are: (insert some description about this foray location, if any, such as terrain, common types of mushrooms, physical boundaries, warnings)
      - Please keep within the defined foray areas
  - ✓ Optional: have foray participants state their own names during a circle go around
  - ✓ Confirm that everyone is signed-in
- Briefly outline AMS protocol:
  - Please be mindful of covid protocol; once out on the foray, masks can be removed as long as we maintain social distancing, and when we gather again masks must be put back on
  - It's easy to get turned around (lost) so keep an eye on the group; it's preferable that you partner up and watch out for each other
  - Participants should all sign-out (show where the sheet is located)
  - We search for missing participants at the end of the foray
  - Foray etiquette: be mindful of all garbage in and garbage out; respectful treatment of the woods and surrounding property (tread lightly to avoid unnecessary damage); avoid greed whenever collecting for consumption; consider the enjoyment of others

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### **Back at the Meeting Point:**

- Remind about use of masks and continued social distancing
- Have returning participants:
  - ✓ Check-out while waiting for others
  - ✓ Display the variety of collected mushrooms; general grouping preferable
- Perhaps while the Foray Lead is sharing mushroom identification information and answering questions, start to investigate participants not returned from the foray; possibly form a search party
- With the help of the Foray Lead, record a list of the identified (or suspected) mushrooms

### **After the Foray:**

- Kindly submit a timely online Foray Report (including any photos from the foray, and the participant Check-In/Check-Out sheet)